

## Feedback form – Have your say

UQ College is committed to providing an effective feedback system based on best practice. Your opinions are important to us. This feedback may be handled in accordance with our [Complaints and Appeals policy](#).

First name:		Last name:	
Phone number:		Email:	
Are you or have you been a student at UQ College?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

### Feedback details

Please provide a detailed description of your feedback. If you have any supporting documents, feel free to attach them as they may help us better understand the situation.

### Desired outcome

Let us know what resolution or outcome you are hoping for.

### Nest steps

We will begin reviewing your feedback within 2 working days. You will receive a written response outlining the outcome and the reasons behind any decisions made within 20 working days. If needed, we may arrange a meeting to discuss the matter further.

### Privacy disclaimer

UQ College collects the information provided in this form under the *Information Privacy Act 2009* (Qld) to assess and respond to client feedback as part of our commitment to continuous improvement. Access to this information is restricted to authorised UQ College staff. Your personal details will not be shared with any third party without your consent, unless required or permitted by law.

### How to submit this form

You can submit your completed form in one of the following ways:

1. Email: Send the form along with any relevant attachments to [studentadmin@uqcollege.uq.edu.au](mailto:studentadmin@uqcollege.uq.edu.au)
2. Online: If you are a currently student, complete and submit the form directly through the [UQC Student Portal](#)