

POSITION DESCRIPTION

Position title	Teacher, Academic Pathways
Employer	UQ College (UQC)
Reference number	UQCHR27082025
Type of employment	Full-time, continuing
Remuneration	\$79,282 – \$103,772 per annum, plus superannuation

THE UNIVERSITY OF QUEENSLAND

The University of Queensland (UQ) contributes positively to society by engaging in the creation, preservation, transfer, and application of knowledge. UQ helps shape the future by bringing together and developing leaders in their fields to inspire the next generation and to advance ideas that benefit the world. UQ strives for the personal and professional success of its students, staff, and alumni. For more than a century, UQ has educated and worked with outstanding people to deliver **knowledge leadership for a better world**.

Today, UQ ranks among the world's top universities and is consistently recognised as one of the top 5 universities in Australia. UQ is one of Australia's Group of Eight, a charter member of edX and a founding member of Universitas 21, an international consortium of leading research-intensive universities.

Our 53,000-plus strong student community includes more than 16,400 postgraduate scholars and more than 17,000 international students from 135 countries, adding to its proud 260,000-plus alumni. Its major campuses are at St Lucia, Gatton, and Herston, in addition to teaching and research sites around Queensland and Brisbane city. The University has six Faculties and four University-level Institutes.

UQ COLLEGE

UQ College Limited was formed in 2010 and is a wholly owned subsidiary company and Registered Training Organisation (RTO) for the University of Queensland (UQ). The purpose of UQC is to provide domestic and international students with access to further and higher education through the delivery of pathway programs. In addition to English language programs, UQC delivers the UQ Foundation Program; the Tertiary Preparation Program (TPP) and several Vocational Education and Training (VET) Programs. Information about UQC may be found at <https://www.uqcollege.uq.edu.au/>

DUTY STATEMENT

Primary purpose of position

The primary responsibility of the position is to support the delivery and development of high-quality university preparation programs for students on a pathway to undergraduate degrees at The University of Queensland.

Duties

The duties and responsibilities of this position include, but are not limited to:

- Contribute to the development, delivery, and evaluation of curriculum in the nominated teaching area.
- Assess student performance through formative and summative tasks and provide timely, constructive feedback.
- Monitor and report on academic progress, liaising with student support staff as required.
- Apply reflective teaching practices to support students from diverse backgrounds, including EAL and low socio-economic cohorts.
- Demonstrate sound pedagogical approaches across face-to-face, blended, and online delivery modes for international and domestic students.
- Use ICT effectively for teaching and learning, including learning management systems, MS Office 365, authenticity tools, and screen-casting applications.
- Maintain professional credentials and expertise through classroom teaching and participation in relevant professional development activities.
- Undertake additional duties as directed by the Academic Manager.

Mandatory Requirements

- Work Rights: You must have unrestricted work rights in Australia for the duration of this appointment. Visa sponsorship is not available.
- Background Checks: The successful applicant may be required to consent to a criminal record check.

Other

Comply with legislation and University policy relevant to the duties undertaken, including but not exclusive to:

- The UQC Staff Code of Conduct and the University's Code of Conduct.
- Requirements of the Queensland occupational health and safety (OH&S) legislation and related OH&S responsibilities and procedures developed by UQC and the University
- Requirements of the *Education Services for Overseas Students Act 2000*, the National Code of Practice for Providers of Education and Training to Overseas Students 2018 and associated legislation, and related responsibilities and procedures developed by the University.
- A valid Blue Card – Queensland's Working with Children Check (or approved exemption) is required for this position. All staff are expected to treat students and participants, including young learners, with respect and understanding and to always address their concerns. Staff must be familiar with UQC's child and youth policies which support the safety and wellbeing of children and young people in our care.
- The adoption of sustainable practices in all work activities and compliance with associated legislation and related University sustainability responsibilities and procedures.

Reporting Relationships

The position reports to the Manager, Academic Pathways.

SELECTION CRITERIA

Essential

- A degree in one or more relevant subject areas, including a recognised teaching or education qualification.
- Minimum of five years' relevant teaching experience with demonstrated specialist knowledge and skills in post-secondary education.
- Proven experience teaching second language learners in an academic setting.
- Strong interpersonal and communication skills with the ability to work collaboratively and flexibly within a team of educators.
- Demonstrated ability to remain calm under pressure, manage time effectively, and resolve problems promptly in a complex work environment.
- Proficiency in educational technology and e-learning platforms.

Desirable

- Graduate Diploma in Education and/or Certificate IV in Training and Assessment (TAE40116).
- Evidence of ongoing professional development and experience teaching mature-aged students.
- Expertise in assessment development and administration.

Questions?

For more information about this opportunity, please contact Andrew Cowan – Manager, Academic Pathways at a.cowan@uqcollege.uq.edu.au. For application queries, please contact hr@uqcollege.uq.edu.au stating the reference number (page 1) in the subject line.

Want to Apply?

Please apply via Seek. It is a requirement that you attach the following to your Seek application:

- Cover letter addressing the selection criteria (no more than 2 pages), and a
- Resume.

Applications submitted after 11pm on 1 December 2025 may not be accepted.