

Student Code of Conduct

1. Purpose

- 1) The purpose of this Code of Conduct is to outline the standards of behaviour expected of students and conduct that is prohibited (misconduct).
- 2) These standards of behaviour and prohibition on misconduct are intended to promote and foster the highest standards of honesty and academic integrity, a safe environment for members of the UQ College and The University of Queensland (UQ) communities and the good order and management of both organisations.

2. Values

- 3) Students are encouraged to explore and be actively involved in the UQ/UQ College communities, in accordance with the following values:
 - a. **Truth** – Truth is central to all that we do. We seek truth through the process of participating in respectful, reasoned debate; the sharing of information and facts; and through our contribution to developing new knowledge and insights.
 - b. **Excellence** – We strive for excellence in everything that we do. By applying the highest standards to our work, we know that we will achieve the greatest impact for the benefit of communities everywhere.
 - c. **Creativity** – We apply our creativity as a way of seeking progress. This involves valuing new ideas, seeking fresh perspectives, and pursuing game-changing innovations and opportunities.
 - d. **Courage** – We are courageous in our decision making. That involves being ambitious, bold and agile. But it also involves showing moral courage, so that we are always guided by a sense of what is right.
 - e. **Integrity** – We always act with integrity. As stewards of our resources and reputation, we are honest, ethical and principled.
 - f. **Respect and Inclusivity** – We are cultivating a caring, inclusive and empowering environment for all. We engage respectfully with one another and promote the value that our diversity brings to our whole community.
- 4) Some students are experiencing new things in their lives, and for many students, it is their first time without direct supervision or support in life – requiring self-management and responsible decision-making.
- 5) Conduct aligned with our shared values is essential across our diverse community. Our campuses are open, adult environments where everyone is expected to act responsibly and respectfully. These values help foster a safe, inclusive, and positive experience at UQ and UQ College, encouraging students to grow, succeed, and connect with others. They also support students in developing self-awareness, sound judgement, personal responsibility, and a commitment to contributing to both our community and society.

- 6) Examples of methods to assist conduct consistent with UQ standards are outlined in the [Student Integrity and Misconduct Module](#).

3. Principles

- 7) This Student Code of Conduct should be understood in the context of:
 - a. Its purpose (see clause 1),
 - b. the values outlined in section 1.2, and
 - c. UQ's [Freedom of Speech and Academic Freedom Policy](#).
- 8) These principles support UQ College as a place for open, respectful exchange of ideas. They promote freedom of speech and academic freedom, while recognising that these freedoms come with reasonable and proportionate limits.
- 9) Students are expected to uphold these standards. UQ and UQ College believe it is fair and balanced to expect students to behave responsibly and avoid misconduct, in line with our community values.

4. Scope

- 10) This Student Code of Conduct applies to all students and covers behaviour that is connected to their role as a student, including both academic and non-academic settings.
- 11) It applies when conduct:
 - a. occurs on UQ or UQ College property (including affiliated residential colleges),
 - b. involves UQ/UQ College ICT systems or equipment,
 - c. relates to academic activities, placements, or work experience linked to UQ/UQ College,
 - d. happens while representing UQ/UQ College in any capacity,
 - e. affects or involves other members of the UQ/UQ College community, or
 - f. may impact a student's suitability to continue their studies, especially regarding trustworthiness and the safety and wellbeing of others.

5. Standards of conduct

- 12) Students are encouraged to pursue independent scholarly learning and research, critical judgement, self-reflection, and be active participants in the UQ/UQ College community.
- 13) UQ College will provide students with the opportunity to provide feedback and opinions in relation to their experience at the College through surveys, and other consultation mechanisms.
- 14) Students should act in ways that reflect our values, including:
 - a. behaving in a way that supports and reflects our values,
 - b. taking responsibility for their actions and decisions,
 - c. looking after our physical and digital property,

- d. taking reasonable care of their own health, safety and wellbeing and that of others,
- e. avoiding any behaviour that could harm the health, safety and wellbeing of others, and
- f. showing a commitment to independent learning, critical thinking, academic integrity, academic freedom and ethical sensitivity.

6. Misconduct

- 15) Students must not engage in misconduct. Misconduct means any conduct, within the scope of clauses 10 and 11, that fails to meet the standards of reasonably acceptable conduct which are conventionally observed at the College.
- 16) Misconduct is deemed to occur if a student engages in general misconduct or academic misconduct within the specific categories set out below.

6.1 General Misconduct

- 17) General misconduct occurs when a student engages in, or attempts to engage in, any of the following behaviours, by any means, including digital media or communication technologies:
 - a. Actions that reasonably interfere with others' ability to:
 - i. study, research, work or participate in lawful activities at UQ/UQ College, or
 - ii. engage in campus life.
 - b. Conduct that may or does endanger the health, safety, or wellbeing of any member of the UQ/UQ College community or the public (when involved in college-related activities, including:
 - i. discrimination, harassment, bullying, vilification or victimisation (as defined in the [Diversity, Equity and Inclusive Behaviours Policy](#)), or
 - ii. sexual misconduct (as defined in the [Sexual Misconduct Prevention and Response Policy](#)).
 - c. Failure to comply with a reasonable direction or request from a staff member, including instructions to cease misconduct.
 - d. Obstructing or interfering with a staff member's lawful duties.
 - e. Unreasonably disrupting legitimate activities of the UQ/UQ College community.
 - f. Entering UQ/UQ College premises without proper authority.
 - g. Damaging, misusing, or interfering with property belonging to UQ/UQ College or its community members, whether deliberately, recklessly, or negligently.
 - h. Altering or falsifying academic transcripts or official documents issued or claimed to be issued by UQ/UQ College.
 - i. Submitting falsified documents (e.g. medical certificates or supporting materials).
 - j. Making false representations about matters affecting their student status.

- k. Using UQ/UQ College's name, logo, trademark, or seal without written permission.
- l. Breaching any UQ/UQ College policy or procedure — deliberately, recklessly, or negligently.
- m. Breaching any Commonwealth or Queensland law, including being found guilty of a criminal offence.
- n. Violating the terms of any agreement, policy, or procedure related to work experience or placements connected to UQ/UQ College.
- o. Disclosing confidential or personal information about UQ/UQ College matters, staff, or students without lawful or reasonable justification.
- p. Refusing or failing to identify oneself (including producing a Student ID when reasonably requested by staff such as security or exam invigilators).
- q. Misusing UQ/UQ College's IT or communication systems in ways that threaten others' safety or wellbeing.
- r. Using recorded lectures or classes for unauthorised purposes or in ways that threaten others' safety or wellbeing.
- s. Failing to comply with any decision, instruction, or penalty under the [Student Integrity and Misconduct Policy or Procedure](#).

6.2 Academic Misconduct

- 18) Academic misconduct occurs when a student engages in, or attempts to engage in, behaviour that:
 - a. misrepresents academic achievement,
 - b. seeks unfair academic advantage for themselves or others,
 - c. breaches academic integrity, or
 - d. fails to meet the standards of responsible research conduct under the [Australian Code for the Responsible Conduct of Research \(2018\)](#) and UQ's [Responsible Research Management Framework Policy](#).
- 19) Examples of academic misconduct include:
 - a. Cheating during assessments or exams
 - b. Falsifying or fabricating research or assessment results
 - c. Misrepresenting academic work or achievements
 - d. Plagiarism — using others' work without proper acknowledgment
 - e. Soliciting others to complete work on their behalf (e.g. contract cheating)
 - f. Assisting or providing materials to someone offering contract cheating services
 - g. Ignoring reasonable academic directions from staff, including instructions about assessment, course participation, or misconduct
 - h. Acquiring, sharing, or using assessment materials without approval
 - i. Altering group work without the consent of other contributing students
 - j. Failing to comply with decisions or penalties under the Student Integrity and Misconduct Policy

- k. Submitting false documents (e.g. medical certificates or supporting materials)

6.3 Consequences for Engaging in Misconduct

- 20) We acknowledge that most students will display and engage in conduct that is consistent with our standards of conduct. If an allegation is made that a student has engaged in misconduct, we may act under the [Student Integrity and Misconduct Policy and Procedure](#).

7. Definitions

Term	Definition
Academic Integrity	Is the moral code or ethical policy of academia. It requires the demonstration of: - honesty, responsibility, transparency, respect and trust; avoidance of cheating or plagiarism, - maintenance of academic standards, and - honesty and rigor in research and academic publishing. Academic integrity forms a central part of students' intellectual and personal development. Students share responsibility with staff for learning, which includes understanding and meeting requirements of courses and programs of study and upholding all expectations on academic integrity.
Cheating	Means when a student acts before, during or after an assessment or examination in such a way as to seek to gain unfair advantage or assist another student to do so and includes (without limitation): - failing to comply with the requirements, conditions and instructions specified by the College to gain an unfair advantage or assist another student to do so, - plagiarising the work of another person and presenting that work as if it is the student's own work, without appropriate acknowledgement, - colluding with other students on individual assessment items, - fabricating data or inventing references, - bringing unauthorised material into an examination without the permission of the supervisor, - submitting the same work or recycling work without prior permission of the Course Coordinator, - violating policies and procedures and rules governing administration of examinations, - communicating, or attempting to communicate, with a fellow student or individual who is not a member of staff during an examination to gain an unfair advantage or assist another student to do so,

Term	Definition
	9. copying the work product, ideas, or assessment items of a fellow student, 10. using any unauthorised printed or written material, electronic calculating or information storage device, mobile phone or other communication device during an examination, 11. recording, transmitting or disseminating questions and/or answers to themselves or another person, 12. impersonating another student or arranging for anyone to impersonate a student in an examination or other assessment task, 13. sourcing answers to assessment items from crowdsourcing websites, or 14. failing to comply with an instruction by a person appointed by the College to supervise an examination.
Conduct that is consistent with UQ/UQ College Standards	Means conduct as described in section 2 of this Student Code of Conduct.
Confidential information	This refers to information related to UQC students, studies, teaching, or other lawful UQC activities, as well as information provided to a student about the business affairs or clients of an industry partner. This information, which may be in the possession of the student, UQC, or a UQC staff member, is considered confidential if it: 1. Is marked as confidential, 2. Is inherently confidential, 3. Is known or should reasonably be known by the student to be confidential. However, it does not include information that: 1. Is publicly available through no action or inaction by the student, 2. Was lawfully obtained by the student from another source without any restriction on its use or disclosure.
Contract cheating	Is a form of solicitation and covers paid or unpaid arrangements made by a student with a third party to complete their assessment task/s for them.
Contract cheating service	Is a service provided by a person to facilitate contract cheating, including an academic cheating service as defined in the <u>Tertiary Education Quality and Standards Agency Act 2011</u> (Cth).
Discrimination, discriminating against and discriminatory	The following definitions apply as the context allows: Discrimination occurs when:

Term	Definition
	1. A person or group is treated less favourably than another person or group due to a particular characteristic or attribute, or because they associate with someone who has such a characteristic or attribute (known as 'direct discrimination'); or 2. An unreasonable rule or policy, which applies to everyone, has an unfair impact on a person or group because they have a particular characteristic or attribute (known as 'indirect discrimination'). Protected characteristics or attributes include age, breastfeeding, family responsibilities, gender identity or intersex status, sex characteristics, impairment or disability, lawful sexual activity, parental status, political belief or activity, pregnancy, race, relationship or marital status, religious belief or activity, sex, sexuality, social origin, trade union activity, and irrelevant criminal or medical records.
Falsification or fabrication of results	Occurs when: 1. a student claims to have carried out tests, experiments or observations that have not taken place, makes up results or presents results that are not supported by relevant evidence; or 2. a student tampers with, or attempts to tamper with, examination scripts, class work, grades or class records.
Harassment and harassing	This refers to uninvited or unreasonable behaviour, whether verbal, physical, or online, that causes someone to feel intimidated, offended, or humiliated. When such behaviour is based on one of the protected characteristics or attributes mentioned above, it constitutes harassment and is considered a form of discrimination.
Human Rights	The Human Rights Act 2019 (Qld) (the Act) protects the freedom, equality and dignity of every person in Queensland. The Act respects, protects, and promotes human rights. Rights relevant to a student's relationship to UQC may include (but are not limited to) the rights of freedom of thought, conscience, religion and belief; freedom of expression; peaceful assembly and freedom of association; cultural rights including of Aboriginal and Torres Strait Islander people; the right to a fair hearing; and the right to protection of privacy and reputation. UQ College has a human rights approach to service delivery, which means we put people first when making decisions and providing services. Noting that a decision will be compatible with the Act where a human right is limited where federal legislation applies (for example where decisions are lawful, justified and reasonable under the Education Services for Overseas Students Act 2000).
ICT resources	This refers to any information or communications technology resources or facilities provided by us to support learning, teaching, administrative, and business activities. These include: 1. Infrastructure, equipment, software, and facilities such as computers, smartphones, the internet, broadcasting technologies (radio and television), and telephony.

Term	Definition
	2. All networks, hardware, software, and communication services and devices owned, leased, or used under license by UQC or UQ, including academic and administrative systems. 3. Any web page hosted on UQC's or UQ's ICT resources. 4. Any work area or physical space designated for teaching or study, including computer laboratories, technology-equipped classrooms, and the learning centre. 5. Technology or mediums used to generate, capture, manage, preserve, and access records. Records can be in various formats, both physical/hard copy or electronic, including unstructured data like emails or structured data within business systems.
Misconduct	Is defined in section 3 of this Student Code of Conduct.
Misrepresentation	Includes (without limitation): 1. situations where a student presents an untrue statement about attendance or participation in practical, performance or professional learning activities, 2. the making of citations to non-existent or incorrect sources, 3. the failure to disclose any information or matter where there is a duty to disclose such information or matter.
Plagiarism	Plagiarism is the act of presenting another person's ideas, interpretations, words, or creative works as your own — whether intentionally or unintentionally. This includes both published and unpublished materials such as documents, designs, music, sounds, images, photographs, computer code, and ideas developed through group work. These sources may be found in print or digital formats. Plagiarism includes, but is not limited to: 1. Collusion — representing group work or collaboration as individual work, including: - o jointly producing a piece of work, - o jointly deciding on the method or approach to an assessment task, - o sharing answers or giving access to completed or partially completed assessments. 2. Commissioning or acquiring work — submitting work not created by the student, such as: - o purchasing assignments from commercial services or websites, - o submitting work created by another person (e.g. friend, family member, fellow student, staff), - o submitting the same or substantially similar work for multiple assessments without permission. 3. Copying without acknowledgment — using ideas, data, images, sounds, or text from others without proper citation, including assembling others' work and presenting it as original.

Term	Definition
	4. Paraphrasing without acknowledgment — rewording or rewriting source material (including using article spinning or AI content tools) without citing the original source. 5. Submitting another student's work — presenting all or part of another student's work as your own, even with their consent.
Research Misconduct	Is a serious breach of the Australian Code for the Responsible Conduct of Research 2018 and/or provisions in UQ's Responsible Research Management Framework Policy that is intentional, reckless or negligent.
Sexual misconduct	Is defined in the Sexual Misconduct Prevention and Response Policy . This policy also includes example of what may constitute sexual harassment.
Solicitation	Occurs when a student requests, offers, encourages, induces or advertises for another individual/student to contract, commission, pay, procure, or complete on their behalf, an assessment task or part thereof and items (e.g. examination papers, model examination answers, examination questions, examination scripts, on-line quizzes, or any other types of assessment) that are likely to, or result in their being used for the purpose of cheating, misrepresentation and/or plagiarism.
Student	Means a person enrolled as student at UQ College or undertaking courses or programs at UQ College.
UQ/UQC Site	Means any campus, land or building owned by or under the control of the UQ or UQC.

8. Associated information

Websites

- [Education Services for Overseas Students Act 2000](#) (ESOS Act)
- [Education Services for Overseas Students \(ESOS\) Regulations 2019](#)
- [Human Rights Act 2019 \(Qld\)](#)
- [National Code of Practice for Providers of Education and Training to Overseas Students 2018](#) (National Code 2018)
- [Right to Information Act \(Qld\) 2009](#)

Documents

- [Diversity, Equity and Inclusive Behaviours Policy](#)
- [Student Integrity and Misconduct Policy and Procedure](#) (under review)
- [Sexual Misconduct Prevention and Response Policy](#)

9. Relevant contacts

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10. Document history

Version	Summary of changes	Author	Action date
1.0	New document created	Kellie Brady	2 November 2025